

**NOTICE OF
INVITATION FOR BIDS (IFB)
IFB No. 08-12
Project Code 720-17596-15
LSC Renovation Buildings 5 & 8
Northern Virginia Training Center
Fairfax, Virginia**

Sealed bids are invited for the construction of Life Safety Code Renovation at Northern Virginia Training Center, Fairfax, Virginia. The project is generally described as **Life Safety Code Renovation for Buildings 5 & 8 on the campus of Northern Virginia Training Center in Fairfax, Virginia. The reference Project Code is 720-17596-15.**

Sealed bids will be received at the Department of Mental Health, Mental Retardation and Substance Abuse Services, Office of A&E Services, 1220 Bank Street, Seventh Floor, Richmond, VA 23219. **The deadline for submitting bids is 2:00 P.M. sharp, as determined by the Bid Officer, on Thursday, December 18, 2008.** The bids will be opened publicly and read aloud **beginning at 2:00 P.M., on the following day December 19, 2008**, at the same location.

A Bid Bond **is** required.

eVA Business-To-Government Vendor Registration: The bidder or offeror must be a registered vendor in eVA prior to making the first Application for Payment. Bidder or offeror must include the cost of the eVA transaction fee in its bid. The eVA transaction fee will be assessed approximately 30 days after each purchase order is issued. Any adjustments (increases/decreases) will be handled through eVA change orders.

Procedures for submitting a bid, claiming an error, withdrawal of bids and other pertinent information are contained in the Instructions to Bidders, which is part of the Invitation for Bids. Withdrawal due to error in bid shall be permitted in accord with Section 9 of the Instructions to Bidders and § 2.2-4330, Code of Virginia. The Owner reserves right to reject any or all bids.

A **mandatory** pre-bid conference will be held at the Northern Virginia Training Center at 8900 Braddock Road, Fairfax, Virginia, in the Small Conference Room of Building No. 1 at 2:00 pm, on Thursday, December 4, 2008.

The contract shall be awarded on a lump sum basis as follows. 'Notice of Award' or 'Notice of Intent to Award' will be posted on the bulletin board at DMHMRSAS.

Contractor registration in accordance with Section 54.1-1103 of the Code of Virginia is required. See the Invitation for Bids for additional qualification requirements.

The Invitation for Bids for the above project, including the drawings and the specifications containing the information necessary for bidding, may be obtained from the office of A & E Supply, 1400 North Boulevard, Richmond, VA 23230. Telephone: (804) 355-8601.

A deposit of \$100.00 for each set of the Invitation for Bids documents will be required as a guarantee of the safe return of the documents within ten days after the bid opening. A non-refundable shipping charge of \$ 25.00 per set is required for all sets requiring shipment.

DGS-30-256

(Rev. 06/07)

Copies of the Invitation for Bids documents, including the plans and the specifications, will also be available for inspection at the following locations:

Wiley & Wilson, Inc.
6606 West Broad Street
Richmond, VA 23230

McGraw-Hill Construction
5540 Falmouth Street, Suite 101
Richmond, VA 23230

McGraw-Hill Construction
5815-B Airport Road
Roanoke, VA 24012

Builders Exchange, Inc.
3207 Hermitage Road
Richmond, VA 23227

Valley Construction News
308 Turner Road, Suite D
Richmond, VA 23225

Commonwealth of Virginia
Department of Mental Health, Mental Retardation And
Substance Abuse Services